

ANOTHER CHANCE HOUSE OF REFUGE, INC.

FINANCIAL STATEMENTS

DECEMBER 31, 2023

ANOTHER CHANCE HOUSE OF REFUGE, INC.

**FINANCIAL STATEMENTS
DECEMBER 31, 2023**

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**KME Consulting Co.
Courtney Scurry, CPA
Charlotte, NC
864-992-9942**



INDEPENDENT ACCOUNTANT'S REVIEW REPORT

To the Organization:
Another Chance House of Refuge, Inc.
Charlotte, NC

I have reviewed the accompanying financial statements of Another Chance House of Refuge Incorporated (a nonprofit organization), which comprise the statement of financial position as of December 31, 2023, and the related statement of activity and cash flows for the period from January 1, 2023 to December 31, 2023, and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of Organization management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, I do not express such an opinion.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement whether due to fraud or error.

Although these financial statements are the responsibility of Another Chance House of Refuge, Inc., management has asked that we prepare the statements and accompanying footnotes on their behalf.

Accountant's Responsibility

My responsibility is to conduct the review in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require me to perform procedures to obtain limited assurance as a basis for reporting whether I am aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. I believe that the results of my procedures provide a reasonable basis for my report.



Accountant's Conclusion

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Courtney Scurry, CPA

Charlotte, NC

July 23, 2024

Another Chance House of Refuge, Inc.
Statement of Financial Position
As of December 31, 2023

		Total
ASSETS		
Current Assets		
Bank Accounts		
Operating Bank Account		47,270.00
Total Bank Accounts	\$	47,270.00
Accounts Receivable		
Accounts Receivable (A/R)		0.00
Total Accounts Receivable	\$	0.00
Other Current Assets		
Fixed Asset		0.00
Total Other Current Assets	\$	0.00
Total Current Assets	\$	47,270.00
TOTAL ASSETS	\$	47,270.00
LIABILITIES AND NET ASSETS		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable (A/P)		0.00
Total Accounts Payable	\$	0.00
Total Current Liabilities	\$	0.00
Total Liabilities	\$	0.00
Net Assets		
Net Assets w/Donor Restrictions		9,318.09
Net Assets w/o Donor Restrictions		37,951.91
Total Net Assets	\$	47,270.00
TOTAL LIABILITIES AND NET ASSETS	\$	47,270.00

Another Chance House of Refuge, Inc.
Statement of Activity
January - December 2023

	Total
Revenue	
Billable Expenditure Revenue	
Rent Income	157,867.19
Total Billable Expenditure Revenue	\$ 157,867.19
Contributed income	910.10
Corporate & foundation grants	37,110.00
Donations directed by individuals	1,702.24
Grants from other nonprofits	7,260.00
In-kind donations	985.79
Total Contributed income	\$ 47,968.13
Other Income	1,476.68
Total Revenue	\$ 207,312.00
 Expenditures	
Advertising & marketing	1,424.40
Awards & grants to others	3,075.66
Contract & professional fees	9,127.97
Accounting fees	5,301.38
Fundraising fees	150.00
Legal fees	53.00
Total Contract & professional fees	\$ 14,632.35
Insurance	107.10
Liability insurance	896.50
Total Insurance	\$ 1,003.60
Interest paid	-1.11
Occupancy	3,074.32
House Rental	40,676.30
Rent	32,115.85
Utilities	17,832.07
Total Occupancy	\$ 93,698.54
Office expenses	2,143.42
Bank fees & service charges	270.00
Dining Out	1,854.72
Memberships & subscriptions	766.54
Merchant account fees	309.00
Office supplies	1,662.19
Small tools & equipment	338.14
Software & apps	2,163.04
Total Office expenses	\$ 9,507.05

Payroll expenses		6,775.00
Salaries & wages		13,045.00
Total Payroll expenses	\$	19,820.00
Purchases		81.99
QuickBooks Payments Fees		3,425.37
Supplies		110.43
Supplies & materials		1,157.48
Total Supplies	\$	1,267.91
Travel		1,441.02
Airfare		753.30
Vehicle rental		203.00
Total Travel	\$	2,397.32
Other Miscellaneous Expenditure		6,061.33
Vehicle expenses		192.96
Parking & tolls		69.44
Vehicle gas & fuel		2,196.38
Vehicle insurance		741.01
Vehicle repairs		1,185.80
Total Vehicle expenses	\$	4,385.59
Total Expenditures	\$	160,780.00
Change in Net Assets	\$	46,532.00
Net Assets, Beginning of Year	\$	738.00
Net Assets, At the End of Year	\$	47,270.00

Another Chance House of Refuge, Inc.
Statement of Cash Flows
January - December 2023

	Total
OPERATING ACTIVITIES	
Net Revenue	46,532.00
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	\$ 46,532.00
Net cash provided by operating activities	\$ 46,532.00
INVESTING ACTIVITIES	
Improvements	0.00
Net cash provided by investing activities	\$ 0.00
FINANCING ACTIVITIES	
Opening balance equity	
Retained Earnings	
Net cash provided by financing activities	\$ 0.00
Net cash increase for period	\$ 46,532.00
Cash at beginning of period	738.00
Cash at end of period	\$ 47,270.00

ANOTHER CHANCE HOUSE OF REFUGE, INC.

NOTES TO THE FINANCIAL STATEMENTS

1. ORGANIZATION INFORMATION

Another Chance House of Refuge, Inc. mission is to empower underserved individuals to reach their fullest potential by providing a safe environment, safe housing, educational support, employment training, and self-sufficiency skills. Currently, Another Chance works with other community organizations in formulating collaborative ideas, goals and objectives that will move the community forward.

Our housing program is our primary program and biggest revenue generator. Our 10 bedroom and 6 full baths (Men's Home) and 4 bedroom and 2 full baths (Women's Home) House of Refuge offer support programs that build self-sufficiency for individuals, including but not limited to the following:

- Financial management, including good credit and budget building education
- Career coaching, including career skill building, resume development, and employment alignment assistance.
- Mental Health Group Therapy, life coaching, self-growth and empowerment programs for all residents
- Women/Men's accountability group
- Art Therapy Program

Through our transitional housing program and wraparound services, our goals are to:

- Provide daily household items and toiletries
- Provide case management to Mecklenburg County residents as part of the Strategic Violence Prevention Program;
- Facilitate a Food & Nutrition program by providing nutritional foods along with maintaining onsite community garden; and
- Sponsor quarterly Community Giveback Events to assist with lack of resources and lack of financials to sustain self-sufficiency in the community.

2.SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation —

The financial statements are prepared on the accrual basis of accounting and in accordance with Statements of Financial Accounting Standard No. 117, “Financial Statements of Not-for-Profit Organizations.”

Cash and cash equivalents —

Cash and cash equivalents include operating cash accounts and highly liquid, short-term instruments with original maturities of three months or less.

All receipts of cash will be accompanied by the issuance of a cash receipt by ACHR Board of Director Executive Director and Treasurer or any of its agents in a position to accept cash. The cash receipts shall be sequentially numbered and indicate the amount received, the purpose of the receipt, and be signed by the individual who received the cash on behalf of the organization. ACHR Board of Director Executive Director and Treasurer shall always maintain control of the cash receipts book.

Grants receivable —

ACHR uses the cash method for accounting and therefore did not have any grant receivables at year-end.

Revenue Recognition —

Revenue will be recognized over the period to which it relates. When funding is received from a resource provider and lacks commensurate value, we account for that as contributions. Recognition of unconditional contributions or promises to give are recognized immediately once cash is received. If the contribution or promise holds conditions to be met, they are recognized once documented conditions are considered satisfied. Similarly, funding for donor-imposed conditions is recognized when allowable costs related to the grant are incurred. Grant revenue is recognized when the cash is received and deposited for the grant.

ANOTHER CHANCE HOUSE OF REFUGE, INC.
APPENDIX A: FINANCIAL POLICIES AND PROCEDURES

These financial policies and procedures shall be always implemented consistently with the organization's by-laws.

FISCAL YEAR

The fiscal year of the organization is January 1 through December 31.

BUDGET

- I. Budget Calendar The budget year shall be the same as the fiscal year of the organization.
- II. Budget Format The budget shall be in a format substantially consistent with ACHR Bylaws Article VII, Section 3.
- III. Budget Process
 - a. Presentation of Budget. The Executive Director shall present a general annual budget for the operation of the organization to the board of directors for action no later than the November board meeting each year.
 - b. Board action. The board of directors will receive the report and recommendation of the Executive Director and adopt a budget based thereon.
- IV. Written documentation of expenses shall be provided to the organization's administrative office for payment of budgeted expenses. Expenses not anticipated and approved by the budget (either in type or amount) shall be referred to the board for review and direction as to payment.

BANK ACCOUNTS

- I. The organization shall maintain such bank accounts and investments as consistent with the organization's Bylaws and as authorized by the board of directors from time to time.
- II. Monthly account statements shall be sent by the financial institution to the organization and shall be delivered, unopened, to the Board Secretary of the organization who does not have signatory authority over the account. Promptly upon receipt of the monthly account statement, the Executive Director and Treasurer of the Another Chance House of Refuge (ACHR) who has signatory authority over the account shall reconcile the bank account transactions and ending balance with the financial records of the organization.

- a. Signature Authority. The following individuals have signatory authority on Another Chance House of Refuge bank accounts: The ACHR Board of Director, Executive Director, and Treasurer.
 - b. Signature Requirements. Another Chance House of Refuge, Inc has authority to issue checks up to and including \$500. For any checks that are greater than \$500, the Treasurer must review the documentation and approve payment in writing before the check is issued.
- III. Transfer of Funds. No funds shall be transferred by Another Chance House of Refuge, Inc to or from investment accounts (excluding transfers to and from a money market account) without approval of the board of directors.

RESERVES

- I. All reserve accounts shall be in such investments and in such amounts as are established by the board of directors. Another Chance House of Refuge, Inc shall keep detailed records of all reserve transactions, with board minutes reflecting approval of all transfers of reserve funds.
- II. ACHR should maintain sufficient reserves in either its bank account or in its investments to pay for expenses that may be required if the organization had to wind down its affairs or if its income stream is reduced but expenses continue to be incurred.

INVESTMENTS

- I. Another Chance House of Refuge, Inc, in the future intend to have funds that exceed its monthly expenses. Rather than leave all those funds in a checking account, ACHR desires to invest a portion of the funds in a conservative manner. This policy sets forth ACHR's investment discussions with approval from Board of Directors.
- II. Guidelines for Investments. All guidelines apply at time of purchase.
 - a. Certificates of Deposits or other Bank instruments that are insured by FDIC are permitted.
 - b. Conservative investments with minimal risk are permitted.
 - c. Approval by the Board before any purchase over \$500 is necessary.